Chris Hepler
Mayor

Joseph Van Hook
City Recorder/Judge

Tina Treece
City Manager

Ramona Walker
Court Clerk/Finance Officer

Town of Oliver Springs

717 Main Street - P.O. Box 303
Oliver Springs, TN 37840

Ph (865) 435-7722 Fax (865) 435-4881

Aldermen
Gary Stinnett
Maurice Walker
Omer Cox
Terry Craze
Terry Holland
Don Shillings

AGENDA

OLIVER SPRINGS CITY COUNCIL
THURSDAY JUNE 19 2014
TOWN HALL, 7:00 P.M.

I. CALL TO ORDER

II. ROLL CALL

III. PRAYER

IV. READING OF MINUTES FROM MEETING ON JUNE 5, 2014.

V. COMMENTS FROM CITY MANAGER.

VI. COMMENTS FROM CITIZENS OF OLIVER SPRINGS.

VII. COMMENTS FROM CITY COUNCIL MEMBERS.

VIII. OLD BUSINESS.

IX. NEW BUSINESS

DISCUSSION OF BUDGET AMENDMENTS

DISCUSSION OF ETDD CONTRACT FOR PLANNING COMMISSION.

DISCUSSION OF CONTINUING BUDGET FOR DRUG FUND, STATE STREET AID, AND SANITATION.

DISCUSSION OF PASSING 2014-2015 BUDGET

X. ADJOURNMENT

MINUTES

The regular meeting of the Oliver Springs Town Council was called to order on June 19, 2014 at 7:00 p.m. by Mayor Chris Hepler. All were present except Gary Stinnett who arrived after the role call.

The meeting was opened in prayer by City Recorder Van Hook followed by the pledge to the flag.

Motion by Cox and second by Walker to approve the minutes of the previous meeting as presented. All voted aye.

COMMENTS FROM MAYOR

The Mayor observed that strong wind and rain storm came through last Tuesday and created a lot of downed tree limbs and other debris. The Town is going to run its wood chipper and truck each Friday, weather and work schedule permitting, but do to the volume o debris, a citizen volunteer has offered has offered his wood chipper and truck on a volunteer basis. The Mayor recommended that the Town accept the offer of the volunteer and that the Town provide his fuel and lunch. Informally, all Town Council members agreed.

Mayor Hepler commented that a sinkhole had developed at the corner business lot (formerly a service station) at Main Street and Winter Gap Road at a surface water catch basin. TDOT and others inspected the location, and TDOT said it was the responsibility of the State and/or the Town for road maintenance, including catch basins, culverts, and drainage ditches, from the edge of the pavement to the edge of the pavement. After discussion, the Mayor concluded that this sink hole at this catch basin location was the responsibility of the land owner.

COMMENTS FROM CITY MANAGER:

A. A large thunderstorm hit last Tuesday night requiring overtime for both the Street and Sewer Departments. Timmy Tuggle, Chuck Jones, Adam Carter, Rusty Phillips, Bradley Alcorn, and City Manager Treece were working during and after the storm removing trees from roadways and in some instances waiting until the power company had cleared the power lines, to remove trees in those situations. The City Manager has scheduled every Friday for brush pickup (similar to spring and fall cleanups) for tree limbs a maximum of five inches in diameter and in five-foot lengths. This will be every Friday, until completed, subject to emergency and day to day operations. Any resident that requires brush pick up may contact City Hall and have their names and addresses added to the listing.

B. The City purchased two vehicles from State Surplus in Nashville. The City Manager vehicle is a 2006 Dodge Durango with 52,000 miles and the Sewer Department received a 2007 Chevrolet 2500 pickup with approximately 130,000 miles. The pickup truck will require new tires and is currently at Volunteer Automotive to have them installed.

C. Roane County, as part of the Hub and Spoke Grant, including the Town, has received a new recycling trailer and delivery is expected within the next few weeks. This trailer will be parked near the library and the other older trailer is to be parked at the Fire Hall on a permanent basis. This should assist the community in disposing of the recyclable items.

D. Code violation letters have been sent to several local properties and owners generally with a quick response. As far as any unresolved issues, with the new ordinance in place, the Street Department can now enter onto the property and clean up the property and bill the property owner. However, as the Town's work schedule is already tight, a contractor might have to be hired to do property cleanup on certain properties, such as the Billy Phillips property on Caldwell Circle.

E. The City Attorney and the Attorney for the Gifford Family are finalizing the order for the demolition of the structure. The order should contain: pest and rodent infestation control shall be performed prior to the destruction; all personal property is to be removed from the property; all materials are to be removed from the site; all utilities companies are to be contacted to verify the requirements for capping utility lines and/or terminating services; the contractor shall be responsible for assuring that all streets are clean from construction debris and that the site is safe and clean; all permits required will be obtained prior to any work being performed; completion date will be scheduled for August 15, 2004 at 4:00 p.m., so that completion can be verified prior to the end of business.

F. On Thursday the street crew will be working on the culvert on Valley Drive.

G. The water fountain is being installed today at Arrowhead Park.

H. The Summer reading program is going extremely well at the library.

I. The chipper dump truck had a blow out and to replace the rim and tire cost approximately $3,500.00. The repairs will be performed in the next budget year, but until then, a different truck will be used.

J. The Tennessee Department of Health has offered smoke free signs and posts for the Town to post in park areas and other locations at no cost to the Town. After discussion, informally the Town Council members agreed to accept this Tennessee Department of Health offer for these signs. Mr. Walker asked and discussion followed as to whether or not Town Council could pass an ordinance that would make the City parks smoke free. However, it was decided that under State law, smoking may be allowed in given locations. Several in the General Assembly are working to change the law. After additional discussion, motion by Walker and second by Craze to accept the signs and posts from the Tennessee Department of Health and have them installed.

COMMENTS FROM CITIZENS:

None.

COMMENTS FROM TOWN COUNCIL MEMBERS:

Mr. Cox advised that several had called him about the brush clean up and he advised them to call City Hall and find out the information and have their name placed upon the pickup list.

Mr. Holland asked and Ms. Treece advised that the Tri-County Tire problem was rescheduled to July 14, 2014. She had not heard as to any alternate delivery location. Mr. Cox commented that he was aware that Mr. Giles had attempted to make a delivery of the used tires to the Anderson County recycling station, but had been once again turned away for some reason.

Mr. Holland asked and Ms. Treece advised that the water pond at Arrow Head Park was leaking but it had been fixed.

Mr. Holland asked and was advised that Mr. Mickey Barger of C.R. Barger and Sons will use its truck and low boy trailer to deliver the Roane County Road Department D-9 bulldozer to Carmichael Park after July 4, 2014, weather, labor, and equipment availability permitting.

Mr. Shillings asked and Ms. Treece advised that the older truck will be replaced by the vehicle purchased from the State, and the older vehicle will be assigned to the Street or Water Department for use.

OLD BUSINESS:

None.

NEW BUSINESS:

Motion by Walker and second by Shillings to pass ordinance number 2014-19-06, an ordinance to amend the Oliver Springs 2013-2014 General Fund budget, and ordinance number 2014-19-06A, an ordinance to amend the 2013-2014 Drug Fund budget. After discussion, all voted aye.

Motion by Walker and second by Craze to pass ordinance number 2014-19-06B, an ordinance to continue the 2013-2014 Budget for the Town of Oliver Springs; ordinance number 2014-19-06C, an ordinance to continue the 2013-2014 State Street Aid Fund Budget for the Town of Olive Springs; and ordinance number 2014-19-06D, an ordinance to continue the 2013-2014 Sanitation Fund Budget for the Town of Oliver Springs. After discussion, all voted aye.

Upon recommendation by the Beer Board in its April 17, 2014 meeting, motion by Walker and second by Shillings to pass ordinance number 2014-17-4B, an ordinance amending the Municipal Code Title 8 Chapter 2 Sections 8-206; 8-214; and 8-220. After discussion, all voted aye.

The Mayor advised that the East Tennessee Development District has written a letter of May 27, 2014, to the Town indicating that it will have a ten percent across the board increase for the fees for services rendered to the Town for the Planning Commission and other zoning and municipal business. The 2015 Planning Contract amount is in the amount of $7,975.00, which is in excess of the amount budgeted for next year. After discussion, motion by Walker and second by Craze not to renew the East Tennessee Development District contract due to the ten percent increase, and assign these responsibilities to the City Manager and give her a five thousand dollar ($5,000.00) increase to handle these responsibilities, and the remainder of the budgeted amount be assigned to the cemetery fund. Mr. Cox said that there were advantages and disadvantages to this, but he is not sure if our City Manager has the time to handle the Planning Commission work in view of her busy schedule; and that the East Tennessee Development District staff work does with the Town and the several Town committees; and it has access to area wide information, all that have been and could be valuable to the Town. Mr. Holland recommended that a letter be sent to the East Tennessee Development District asking for the same price as last year. After additional discussion, a vote was taken, and Stinnett, Walker, and Craze voted aye and Cox, Holland, and Shillings voted no, and the Mayor voted no, breaking the tie, and the motion failed. The Mayor advised that he wanted to send the East Tennessee Development District a letter and give it a chance to respond.

Motion by Cox and second by Walker to pass ordinance number 2014-19-06E, adopting a Budget and Establishing a Property Tax Rate for the Fiscal Year July 1, 2014 through June 30, 2015. There was discussion that this budget contained a small pay raise for the employees. Mr. Walker observed that the budget should be amended wherein the City Manager would receive the same pay as the Police Chief. After discussion, motion by Mr. Walker to amend the budget to increase the salary of the City Manager to equal the salary of mthe Police Chief. After further discussion, the Mayor called for a second, and with none forth coming, the Mayor declared the motion to amend the budget dead for lack of a second. After discussion, the 2014-2015 budget and property tax rate passed 5-1, Mr. Stinnett voting no.

The Mayor announced that at 6:30 p.m., on June 26, 2014, a Water Department Budget Workshop would be held to discuss and review the 2014-2015 Water Department Budget, followed by a Water Board-Town Council meeting at 7:00 p.m. for the purpose of voting on the 2014-2015 Water Department Budget.

Mr. Stinnett observed that City Manager Treece deserved a raise as she does more than any City Manager in his memory. She has done a good job.

City Recorder Van Hook pointed out that the next meeting would be on July 3, 2014, which is the 4th of July Eve. What would be the position of Town Council for moving the meeting? After asking each Town Council member, only Mr. Shillings would be absent, and the Mayor indicated that the meeting would proceed as scheduled based upon the Charter and Ordinances.

City Recorder Van Hook observed that the first meeting in August, which is August 7, 2014, is Election Day, and many courthouses will be closed. Historically the Town Council has not met on Election Day. After discussion, the Mayor indicated that Town Council would not meet on August 7, 2014, as it is Election Day, and the date of the meeting would be rescheduled at a later date.

Mr. Walker stated that he wished to revisit the possible raise for City Manager Treece in July or August as there may be money available in the new budget to fund any proposed pay increase.

With no further business to come before the meeting, the meeting was upon motion duly made and seconded and unanimously approved, adjourned at 7:42 p.m.

Respectfully submitted,

Joseph H. Van Hook
City Recorder

Approved:

Chris Hepler
Mayor

TOS Minutes 6-19-14