

Chris Hepler
Mayor

Joseph Van Hook
Recorder/Judge

Tara Treece
City Manager

Ramona Walker
Court Clerk/Finance Officer

Town of Oliver Springs

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Aldermen

Gary Stinnett

Maurice Walker

Omer Cox

Terry Craze

Terry Holland

James Brummett

AGENDA

OLIVER SPRINGS CITY COUNCIL

THURSDAY OCTOBER 3, 2013

TOWN HALL, 7:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PRAYER
- IV. READING OF MINUTES FROM MEETING ON SEPTEMBER 19, 2013.
- V. COMMENTS FROM CITY MANAGER.
- VI. COMMENTS FROM CITIZENS OF OLIVER SPRINGS.
- VII. COMMENTS FROM CITY COUNCIL MEMBERS.
- VIII. OLD BUSINESS.
- IX. NEW BUSINESS
- DISCUSSION OF FLOOD PLAIN ORDINANCE.
- X. ADJOURNMENT

MINUTES

The regular meeting of the Oliver Springs Town Council was called to order on October 3, 2013 at 7:00 p.m. by Mayor Chris Hepler. All were present except James Brummett, who had an excused absence.

The meeting was opened in prayer by City Recorder Van Hook followed by the pledge to the flag.

Motion by Cox and second by Craze to approve the minutes of the previous meeting as presented with the addition that when Mr. Holland asked and City Manager Treece advised as to the signup of the fall cleanup the several citizens are requested to sign up for this cleanup, but signing up is not required; provided that the sign up will allow a better use and management of the time, equipment, and the employees of Town. All voted aye.

Mayor Hepler announced that thirty six individuals have signed up for the Fall Cleanup which will begin on October 14, 2013. The pickup will involve three different sections over three different weeks, and the Mayor requested that citizens desiring to have items picked up, call City Hall and signup; although this is not required, it will allow for more efficiency.

The Mayor advised that the October Sky preparation continues. The Town workforce and the volunteers have been taking on many tasks and working diligently. The Mayor thanked all for their hard work.

The Mayor met with Senator Yager and the Prison Warden to examine the Indian Creek Bank. The Warden assured the Mayor that the Town would receive prison labor to clean the creek banks. The group also toured the Abston Garage, and the Prison Warden was impressed with the work.

The Mayor advised that the Town will collect new, unused, unwrapped toys for the Marine Corp Toys for Tots program at the Christmas parade and these toys will be delivered December 20, 2013.

COMMENTS FROM CITY MANAGER:

A. Staff, employees, and volunteers have been working to complete the Arrow Head Park upgrades prior to the October 19, 2013, October Sky Event. The schedule is tight but good progress is being made. Plans are to next pour concrete and to construct the pavilion as soon as the concrete is set. Due to the large amount of work at Arrow Head Park, the mowing schedule has been altered. However, plans are to resume the regular mowing schedule next week. Mr. Holland asked and Mrs. Treece advised that the old pavilion, along with the concrete pad, was severely deteriorated and needed to be replaced.

B. Although the side arm mower has been in the shop three times this past month, staff is mowing throughout the Town. The staff will be mowing the Tri County Boulevard medians within the next several weeks.

C. The Oliver Springs Cemetery was mowed last week but several elevated plots still need to be mowed, which will probably be done next week.

D. The Fall Cleanup is scheduled to begin the week of October 14, 2013. Mrs. Treece urged everyone who needs this service to register, as it will help the process be organized and more efficient, and eliminate the back tracking to streets that are already completed.

E. The Historical Society and the Town's staff have been working to insure that all the issues for the upcoming October Sky Event have been addressed. A meeting is scheduled for October 1, 2013 to discuss the parking layout.

F. The Town will be working with the local Toys for Tots program. The Christmas parade and other Christmas events will be an opportunity for individuals to donate a new and unwrapped toy that will be collected by several Marines on the evening of the Christmas parade and delivered to needy families on December 20, 2013. Each person or organization that enters a float in the parade and all attendees will be asked to donate a new unwrapped toy. This will help make a brighter Christmas for so many families.

G. On rainy days, the clean up and repair of the Christmas lights is ongoing.

COMMENTS FROM CITIZENS:

Bob Carmack at 400 Chinquapin Lane in Sleepy Hollow, having lived at this location for 41 years, advised that tree limbs were growing over the entrance roads into the Sleepy Hollow Subdivision. For example, Valley Drive has several tree limbs which need to be trimmed growing out over the roads. Other locations have tree limbs, and the tree limbs will brush against the roof of large vehicles like sport utility vehicles, large trucks, and school buses. City Manager Treece said that as soon as the side arm mower has been repaired, she will schedule limb cutting. Mr. Cox offered to meet with Mr. Carmack Friday morning to review the situation. At Chinquapin Lane, tall trees and brush have grown into the fence restricting view at the intersection. This needs to be trimmed. At the log cabin and pond, a large hedge needs to be trimmed. City Manager Treece advised that this issue has been addressed by the Codes Enforcement Officer with a codes violation letter. Mr. Carmack also suggested that the gutters of the streets in Sleepy Hollow be cleaned of grass, weeds, and other debris.

COMMENTS FROM TOWN COUNCIL MEMBERS:

Mr. Stinnett thanked the First Responders as his Mother had a stroke at Church, and the First Responders quickly arrived and offered valuable assistance.

Mr. Walker asked and City Manager Treece advised that they have not found the other owner but that the process server was looking for him to serve him the papers.

Mr. Cox advised that the Tuesday flea market parking at the Family Dollar store was creating traffic problems. Police Chief Morgan advised that several tickets had been written and several vehicles were towed. Mr. Cox suggested that a portion of Main Street be closed to allow parking for the flea market to eliminate this congestion. Mayor Hepler opposed this as the closing of Main Street for a limited period of time would not be for the benefit of the Family Dollar store sales.

Mr. Holland asked and City Manager Treece advised that the trash recycling trailer, that is generally located at the library and at the Norwood Fire Hall, was taken out of service as someone put numerous paint buckets into the recycling trailer, and these paint buckets had to be disposed of in a proper and environmental manner. As soon as this has been completed, the trailer will be placed once again at one or the other location.

Mr. Holland asked and Mrs. Treece advised that the old pavilion was torn down and a new pavilion installed in Arrow Head Park due the extreme disrepair of the old pavilion.

OLD BUSINESS:

None.

NEW BUSINESS:

Upon recommendation of the Planning Commission, motion by Walker and Second by Cox to pass the Municipal Floodplain Zoning Ordinance Number 2013-10-03. All voted aye.

Motion by Walker and Second by Cox to pass Ordinance Number 2013-10-03A entering into a contract between the East Tennessee Development District and the Town providing for local planning advisory services. All voted aye.

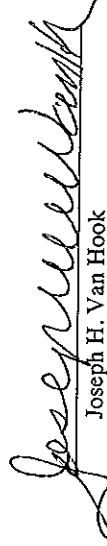
Upon recommendation of Police Chief Morgan, motion by Walker and second by Stunnett to authorize Chief Morgan to purchase a phone analyzation program system for seven thousand four hundred dollars (\$7,400.00) out of the drug fund. During the discussion, Chief Morgan advised that this new program would allow the data on the confiscated cell phones to be restored, retrieved, downloaded, and stored on a separate database for use in criminal investigation and prosecution, allowing the cell phone to be returned to the owner or otherwise discarded according to law. All voted aye.

Mr. Cox announced that he has a survey map on the parking lot (across from the Depot-Museum) for the Historical Society. The next step is to calculate the amount of topsoil to be removed and the amount of gravel needed.

Upon recommendation of Assistant Fire Chief Justin Bailey, motion by Walker and second by Craze to authorize the Fire Department to purchase fire turn out gear from Midsouth, fire-dex manufacturer, for FXR Gear in the amount of one thousand four hundred and ninety-five dollars (\$1,495.00); and to purchase a traditional fire fighting helmet from Midsouth manufactured by Cairns 1044 for two hundred sixty dollars each (\$260.00), and to purchase from NAFCO a thoroughgood power HV firefighter turnout boots for two hundred forty eight dollars (\$248.00) each, for a total amount for all of these items of turnout gear for two thousand and three dollars (\$2,003.00). After discussion, all voted aye.

With no further business to come before the meeting, the meeting was upon motion duly made and seconded and unanimously approved, adjourned at 7:30 p.m.

Respectfully submitted,



Joseph H. Van Hook
City Recorder

APPROVED:



Chris Hepler
Mayor